



# Watertown Commission on Aging

## Regular Meeting Agenda

**DATE:** Thursday, June 18, 2026  
**TIME:** 6:30 PM  
**LOCATION:** Watertown Town Hall, lower-level conference room  
61 Echo Lake Road, Watertown, CT

This meeting will be an In-Person meeting and will also be available via Zoom in Listen Only Mode.  
A Link will be posted on the day of the meeting.  
Please see [www.watertownct.org](http://www.watertownct.org) under the Calendar of Meeting.

- I. **Call Meeting to Order**
- II. **Roll Call**
- III. **Public Participation**
- IV. **Correspondence**
- V. **Approval of Minutes**
  - A. May 21, 2026, Regular Meeting
- VI. **Reports**
  - A. Chairman
  - B. Parks & Recreation Director
  - C. Senior Services Coordinator/Municipal Agent
- VII. **Old Business**
- VIII. **New Business**
- IX. **Adjournment**

*Commissioners, please contact the Watertown Parks & Recreation Department Monday through Friday by 4:30 PM at 860-945-5246 if you are unable to attend. Thank you.*

To: Watertown Boards & Commissions

From: Lauren L. Dayton, Administrative Assistant, Town Manager's Office

Re: New Town of Watertown Website Now Live

AGENDA

Date: 6-18-20

Number: IV

I am excited to announce that the new Town of Watertown website is now live!

As part of our contract, a website refresh is completed every 3-4 years to ensure our site remains modern, accessible, and user-friendly. Working alongside the website company to tailor this site to the Town's needs, this project began in September 2025 and officially launched on June 10, 2026.

While you'll notice a fresh, updated look, the website's navigation remains intuitive and easy to use. Some of the new features include:

- More visible and expanded Quick Links on the homepage
- The ability to add additional "How To" buttons for easy access to information
- Easier to navigate and cleaner mobile view
- More interactive features for users
- Enhanced Meetings and Events functionality, including the option to hide event end times
- More flexible page layouts and modules to better organize department pages
- Search functionality within Agendas and Minutes pages
- Improved back-end tools that make website editing and maintenance more user-friendly

#### Important Information About E-Notify

Because this is a completely new website, the website provider is unable to transfer existing E-Notify subscribers. If you previously subscribed to receive agenda, minutes or announcement notifications, you must subscribe again.

After subscribing, be sure to confirm your subscription through the confirmation email you receive. Your subscription will not be activated until this step is completed.

To ensure you receive notifications, please add [noreply@revize.com](mailto:noreply@revize.com) to your address book or safe sender list so emails are not filtered into your spam or junk folder.

If you need assistance signing up for E-Notify, please contact me at **860-945-5255** or [dayton@watertownct.org](mailto:dayton@watertownct.org).

Happy browsing!

Jeanne,

Thank you for giving me  
a tour of the food bank.

I know you are very busy  
and have a lot to do.

I'm sure all the residents

who you help also appreciate  
you.

You've got a real way with people.

You give your best

and help others to be their best.

That makes the people around you  
feel pretty lucky...

and very grateful.

Thanks for doing what you do so well.

Sincerely,  
Phyllis West



**AGENDA**  
Date: 6-18-26  
Number: VA

**WATERTOWN COMMISSION ON AGING  
REGULAR MEETING MINUTES**

**WATERTOWN TOWN HALL  
FIRST FLOOR CONFERENCE ROOM  
61 ECHO LAKE ROAD, WATERTOWN, CT**

**Thursday, May 21, 2026**

- I. The meeting was called to order at 6:30 PM by Melanie Flaherty, Chair
- II. Roll Call

**PRESENT:**

Melanie Flaherty, Chair  
Cynthia Blanchard  
Alan Mickel  
Sally Kuslis  
Debra Desena  
Andrea Corcoran  
Tracy Dasilva (arrived at 6:35)

**ABSENT:**

Wilbur Hughes, Vice-Chair  
Amy Quinnan

**OTHERS PRESENT:**

Michael Ganem, Director of Parks, Recreation, Senior, and Social Services

- III. Public Participation – Phyllis West commented on the poor quality of the video from the April 16, 2026, meeting.
- IV. Correspondence – none

V. Approval of Minutes:

April 16, 2026, Regular Meeting

*Motion by Cindy Blanchard, seconded by Sally Kuslis, to approve the minutes of the April 16, 2026, meeting.*

*Discussion: Cindy was erroneously listed as the Vice Chair. Wilbur is the Vice Chair*

*Motion passed 6-1 to accept the minutes with the correction that Wilbur Hughes is the Vice Chair. Andrea abstained.*

VI. Reports

A. Chairman – no report

B. Parks & Recreation Director

Michael Ganem:

- Written Report is attached to the minutes.

- a. Sally suggested that interested people consider participating in the book club held on the 4<sup>th</sup> Tuesday of the month.

C. Senior Center Coordinator/Municipal Services

Laura Garay:

- Provided a written report

VII. Old Business- Alan suggests that we update the ordinance and/or the bylaws; perhaps update the mission statement; a welcome plaque at the FASC citing our primary purpose.

VIII. New Business – for the record, the Town of Watertown votes on its budget every May.

IX. Adjournment -

*Motion: Alan Mickel, seconded by Cindy Blanchard, to adjourn the Regular Meeting at 7:15 P.M.*

*The motion passed unanimously.*

Respectfully submitted,

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Melanie Flaherty, Chair  
Watertown Commission on Aging

Approved: \_\_\_\_\_  
Susan King, Clerk

**To: The Commission on Aging**

**From: Michael Ganem, Director of Parks and Recreation**

**Date: May 21, 2026**

**Subject: Director's Report – May 2026**

## **Transportation & Regional Transit Updates**

### **Section 5310 Grant**

- **Status Alert:** The Section 5310 Transportation Grant is currently delayed. Detailed specifics regarding the timeline shift can be found in the attached correspondence.

### **Dial-A-Ride & SFY27 Matching Grant Program (MGP)**

- **Funding & Operations:** Funding for the FY 26-27 Dial-A-Ride Matching Grant Program has been officially approved through the CT General Assembly, with Watertown's local matching share set at \$31,586. As a critical reminder, this MGP is specific to Dial-A-Ride and is entirely separate from the 5310 grants administered through the Falls Avenue Senior Center (FASC). Dial-A-Ride services run every Tuesday, providing a vital operational addition to the town's standard transportation offerings.
- **Partnership & Stewardship:** Under our current agreement, the Naugatuck Valley Council of Governments (NVCOG) acts as the administrative conduit to utilize a qualified third-party transportation vendor. Our strategic window through the end of the current recertification (running until June 30, 2027) is focused heavily on stewardship. By providing consistent, clean data, we will reinforce Watertown's standing as a high-performing regional partner and secure our case for sustained legislative funding from CTDOT in the next cycle.

### **Greater Waterbury Transit District Appointment**

- **Town Council Vote:** I am incredibly pleased to share that at their April 20th meeting, the Watertown Town Council unanimously appointed me to serve as the Town of Watertown Representative on the Greater Waterbury Transit

District board. The appointment passed with zero discussion and carries a term running through May 1, 2030. Stepping into this regional transit role directly strengthens our ability to advocate for community access, optimize operations like Dial-A-Ride, and ensure the specific transportation needs of the Watertown community are delivered efficiently.

## **Falls Avenue Senior Center (FASC) & Facilities Management**

### **Fiscal Year Closeout & Planning**

- **End-of-Year Clean Up:** We are currently deep into closing out the 2025-26 fiscal year. Concurrently, the administrative team is using current-year tracking data to refine the upcoming FY 26-27 operational budget, ensuring strict alignment with town guidelines and facility priorities.

### **Facility & Grounds Upgrades**

- **Interdepartmental Collaboration:** We are actively collaborating with other town departments to coordinate key asset improvements at the senior center. Current projects under evaluation include upgrading the main sound system, replacing the bingo board, and executing necessary sidewalk repairs to maintain safe pedestrian access.
- **Maintenance Notice:** Parking lot line painting at the facility is officially scheduled to take place this coming Sunday.

*Respectfully Submitted,*

**Michael Ganem**

**Director of Parks and Recreation**

**Town of Watertown, CT**

# AGENDA

Date: 6-18-26

Number: VIC

## Senior Center: Reporting for May 1-30, 2026

- (8) **New FASC Members** came on board between May 1-30, 2026.
- (32) Seniors attended a **Cultural Lunch for Cinco de Mayo** on Friday May 1.
- (16) Seniors attended a **Bus Trip to BARC Hidden Café** on Monday May 4.
- (19) Seniors attended Part II of a Three-Part **Historical Series on The America Revolution with Historian Dan MacNeil** on Wednesday May 6.
- (69) Seniors attended the annual **Mother's Day Luncheon** on Friday May 8.
- (7) Seniors attended **Reflexology** (25 Minute Session) on Tuesday May 12. Self Pay.
- (8) Members of the **FASC Wii Bowling Team** placed Third at the **Statewide Wii Bowling Championship** at the Bristol Senior Center on Friday May 15.
- (32) Seniors attended a **Bus Trip to Kaynor Café** on Monday May 18 and enjoyed a delicious meal prepared by the Culinary Students of W.F. Kaynor Technical School.
- (8) Seniors attended a **Discussion presented by Charter Oak Home Care** about homecare services and costs on Tuesday May 19.
- (8) Seniors took advantage of our **Monthly Blood Pressure Clinic** on Tuesday May 19 sponsored by **NCE Home Care of Waterbury**.
- (77) Seniors attended the annual **Memorial Day Picnic** on Friday May 22.
- (10) Seniors participated in the **Town's Memorial Day Parade** on Monday May 25.
- The **FASC Book Club** discussed, "**Sacred Duty**" written by **Tom Cotton** on Tuesday May 26.
- (16) Seniors attended a **Pop-Up Surprise Bus Trip to Boscov's** for Shopping/Lunch at **Echo Craft Kitchen** on Friday May 29.
- (95) Energy Assistance Applications have been completed to date.

### Planned Activities for June 2026

- Zumba Class 6-2
- Bus Trip to Casino 6-5
- Milk Shake Monday 6-8
- Shopping Trip to Walmart 6-9
- Reflexology 6-9
- Historical Series Part III 6-10
- Blood Pressure Clinic 6-16
- Father's Day Luncheon 6-19
- Book Club 6-23
- Revolutionary War  
Bingo/Trivia 6-26
- Presentation by Home-Instead  
Home Care/Book Author  
Discussion and Signing on  
Dementia 6-30